



## **D1.3 | *Internal project management tool: software tool for sharing with partners and archiving documents and reports online***

<b>Deliverable:</b>	<i>Internal project management tool: software tool for sharing with partners and archiving documents and reports online</i>
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# 1. Internal project management tool

This deliverable presents the tool chosen to implement an efficient overall management and reporting mechanism in order to smoothly coordinate and prepare project reports (technical and financial progress and final reports), coordinate and support the preparation of project deliverables, and manage the content of the internal project management website.

In particular we selected a tool called TRELLO (<https://trello.com/b/BVD3aumP/enable-eu>).

So far it has been set-up with the following sections:

- Management documents;
- Deliverables;
- Meetings;
- Periodic Reports.

Other sections can be added according to specific requirements.

Please find here below a screenshot of the tool.

